

Monroe Public Schools

1275 N. Macomb St., Monroe, MI 48162 · (734) 265-3000

2023-2024 Internet Criminal History Access Tool (ICHAT)

Dear Families:

Monroe Public Schools, in a commitment to ensure the safety of all children, is continuing our security practice of conducting criminal history checks (ICHATs) on all adults that will have a presence in our schools. To expedite your entry into the school and your participation in the many exciting events, we are inviting you to fill out the attached form now. This form gives us consent to run ICHATs throughout the school year in order to maintain a productive learning environment. Because individual consent is required for us to conduct an ICHAT, every adult in your family will need their own form. Your information will stay on file in the school office for the 2023/2024 school year, thus allowing for a smooth and quick entrance to all activities.

Please complete the attached form, and return it to the school office. Additional forms will be available in the school offices and on our website at <u>www.monroe.k12.mi.us</u>. Family members may elect not to give consent and have limited access to the school. We appreciate your partnership in the education and safety of all children. Together, we will assure that everyone has a prosperous year of growth and learning! If you have any questions, place contact our Administration Offices at 734-265-3000.

Mr. Andrew Shaw Superintendent

NOTICE OF NONDISCRIMINATION: It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3070.



MONROE PUBLIC SCHOOLS CRIMINAL HISTORY CONSENT FORM



As a prospective volunteer of Monroe Public Schools, I understand that it is this school District's policy to secure conviction criminal history information as part of their screening process using the information provided below.

Name:			
Last		First	Middle
Date of Birth:		Race:	Gender:
Other Last Name(s):			
Please list all children atter	nding Monroe Public Schoo	ols:	
Name:	Grade:	Building:	Teacher:
Name:	Grade:	Building:	Teacher:
Name:	Grade:	Building:	Teacher:
Name:	Grade:	Building:	Teacher:

I UNDERSTAND THAT THE ABOVE INFORMATION IS REQUIRED BY THE CENTRAL RECORDS DIVISION OF THE MICHIGAN STATE POLICE, LANSING, MICHIGAN. I FURTHER UNDERSTAND THAT A CONVICTION RECORD DOES NOT NECESSARILY PREVENT ACCEPTANCE OF VOLUNTEER SERVICES. I AUTHORIZE MONROE PUBLIC SCHOOLS TO UTILIZE THE ABOVE INFORMATION FOR THE SOLE PURPOSE OF OBTAINING INFORMATION REGARDING A CRIMINAL CONVICTION.

Pursuant to Public Act 138 of 2005, I represent that (check all that apply):

- _____1. I have not been convicted of or pled guilty or nolo contendre (no contest) or am the subject of a finding of guilt by a judge or jury of any crime.
- 2. I have been convicted of, or pled guilty or nolo contendre (no contest) or am the subject of a finding of guilt by a judge or jury for the following crimes (*attach a separate sheet of paper to explain the criminal offense*, *date, court, city/state, and circumstances surrounding the conviction*):

Felony	Misdemeanor
Felony	Misdemeanor
Felony	Misdemeanor

In signing this form, I understand and agree that:

- 3. If I have been convicted of a listed offense, my volunteer services shall be terminated. I also understand that if I have been convicted of a felony, other than a listed offense, the superintendent, or other chief administrator must approve, in writing, my volunteer assignment.
- 4. As a volunteer in the school District, I understand that use of tobacco, alcohol, or illicit drugs on school property or at school sponsored events or activities is strictly prohibited.
- 5. I agree to release the District of any obligation should I become ill or receive any injury as a result of my volunteer services.
- 6. The information included will be utilized to perform multiple background checks as the District deems necessary during the 2023/2024 school year.